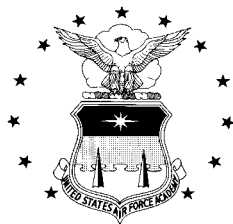


4 May 1998

Personnel



**OFFICER REPRESENTATIVES FOR
ATHLETIC TEAMS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: A copy of this publication can be found digitally at <http://www.usafa.af.mil/scs/afapbf.htm>. If you lack access, contact your Publishing Distribution Office (PDO).

OPR: HQ USAFA/AHPL
(Maj Angelo Haygood)
Supersedes USAFAI 36-201, 29 January 1997

Certified by: HQ USAFA/AHP
(Col Fariss Laurence)
Pages: 3
Distribution: F

This instruction implements USAFAPD 36-2, *USAFA Athletics*, and establishes criteria for selecting officer representatives (OR) and faculty representatives (FR) for athletic teams and identifies their responsibilities. A (I) identifies revisions from previous edition.

SUMMARY OF REVISIONS

Changed division symbols AHPN to AHPL and AHPI to AHPS; added Faculty Representatives (FR) to paragraph 1 title; changed Director of Athletics to Athletic Director in paragraph 3.1..

1. Selecting and Appointing Officer Representatives (OR) and Faculty Representatives (FR). An OR is the military representative of HQ USAFA/AH (Director of Athletics) at all contests, home and away. Each intercollegiate team may have up to two ORs. For the purposes of this instruction, civilian FRs will have the same responsibilities as ORs. However, FRs will not serve as military representatives and will not be assigned to those teams with a majority of civilian coaches without prior coordination of the Director of Athletics.

1.1. USAFA/AH will select one or two ORs per sport depending on team composition and requirements.

1.1.1. ORs will be captains or above or the equivalent for civilian faculty members.

1.1.2. The primary OR will preferably come from the Dean of the Faculty (HQ USAFA/DF).

1.1.3. The secondary OR may come from any other cadet-related organization at the Academy.

1.1.4. As role models, the ORs should be the same gender as the athletes; this is required if no member of the coaching staff is the same gender as the team members.

1.1.5. Officers or faculty members interested in becoming an OR will submit a memorandum through their chain of command to the head coach indicating a date of availability, supervisor's approval, and qualifications and interest level in the sport.

1.2. ORs serve a 4-year appointment which may end at the request of the coach, the OR, or the Director of Athletic Programs (HQ USAFA/AHP) with the concurrence of HQ USAFA/AH. ORs serving more than 4 years can continue with the concurrence of HQ USAFA/AH, HQ USAFA/DF, HQ USAFA/AHP, and the head coach. The position will be reviewed annually.

2. General Responsibilities:

2.1. Wear an appropriate Air Force uniform when performing official duties.

2.2. Promote academic, military, and physical well-being of a team.

2.3. Assist the coach in every way possible in establishing high morale and esprit de corps with the team.

2.4. Attend team practices when possible.

2.5. Attend scheduled contests, home and away. Normally, one OR will travel on overnight or air trips. Civilian FRs will not travel to away trips when all the coaches who travel are civilian. A military representative should be present on all away trips; either a coach or OR may satisfy this requirement.

2.6. Attend OR meetings to discuss expectations and responsibilities.

2.7. Serve as the recorder (nonvoting member) of the team's eligibility committee meetings.

2.8. Develop a plan of action for academic improvement with the coach, cadet-athlete, and academic advisor (e.g., managing course loads, assigned EI and WACQs, practice, competition or travel restrictions) for athletes on academic probation or for athletes whose academic deficiency does not warrant probation but needs attention. The plan should be established within 2 weeks of the team's eligibility committee meeting. The OR will ensure cadet athletes are aware of eligibility committee decisions and that they adhere to the academic improvement plan.

2.9. Closely track cadet-athlete compliance with any eligibility committee directed action or restriction. The format for this tracking is left to the discretion of the ORs. For academically deficient cadet-athletes participating with an Academy Board waiver, this data should be forwarded to HQ USAFA/AH twice each month during the cadet-athlete's competitive season.

2.10. Submit a memorandum of support to the appropriate academic advisors and/or Academic Review Committee (ARC) Chairperson on behalf of athletes meeting an ARC.

3. Trip Responsibilities:

3.1. Ensure the team maintains proper discipline, dress, and conduct throughout the trip. Cadets on athletic trips will not consume alcoholic beverages without prior coordination with the Athletic Director.

3.2. Ensure cadets do not travel in their own cars to away trips unless prior approval is obtained from HQ USAFA/AH or HQ USAFA/AHP.

- 3.3. Report to Events Management and Logistics (HQ USAFA/AHSL or HQ USAFA/AHPS, as appropriate), 1 day prior to trip departure to pick up the OR book with the necessary paperwork and trip instructions.
- 3.4. Notify HQ USAFA/AHSL or HQ USAFA/AHPS of any difficulties with trip arrangements.
- 3.5. Notify HQ USAFA/AHP or the Director of Athletics immediately about unusual occurrences (i.e., serious injury, facts concerning potential disciplinary action). Upon return to the Academy, submit a completed Post Contest Report.

RANDALL W. SPETMAN, Col, USAF
Director of Athletics